

Allow participants to join before host

This instruction shows how to allow participants to join the Zoom meeting before the host begins the meeting



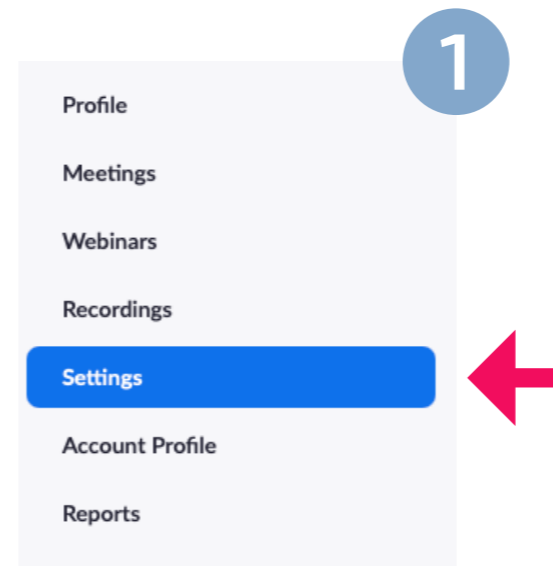
Remarks in advance

- Sometimes it can be useful to let the participants **enter the room prior to the session starting**. Then they do not need to wait until the host begins the meeting if they are late themselves.
- Such a setting can even contribute to the virtual meeting feeling akin to a real meeting where participants can gather in a room shortly before the start of the course.
- Those settings are especially recommended when the **session has a small number of participants**. This is not recommended when having a higher amount of students.
- For the personal meeting room, which you find on the Zoom website on Private Meetings”, this is **not possible**.

The settings

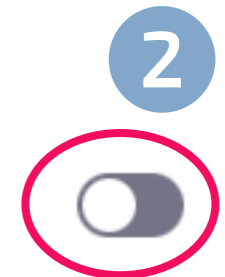
Log in to Uni Bonn's Zoom website. On the left side, click on the option

Settings:



Allow participants to join before host

Allow participants to join the meeting before the host arrives



Scroll down until you reach the point Allow participants to join before host. Activate the switch on the right.

Allow participants to join before host



Allow participants to join the meeting before the host arrives

Participants can join 5 minutes before start time

Save

Cancel

Anytime

5 minutes

10 minutes

15 minutes



Afterwards, you can set the chosen time and save the settings.





Need more help?

If questions arise on using Zoom for teaching, you can always contact the BZH. The BZH offers workshops and advice on using Zoom for teaching.

[**bzh-qualifizierung@uni-bonn.de**](mailto:bzh-qualifizierung@uni-bonn.de)

Further instructions on Zoom can be found on the website of the HRZ.

[**Further Zoom instructions**](#)

If you have technical questions regarding Zoom, please contact the HRZ.

[**zoom@uni-bonn.de**](mailto:zoom@uni-bonn.de)